

## Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of Communities, Housing and Environment		
<b>Contact person:</b>	Alison Ferguson		Alison.ferguson@leeds.gov.uk
<b>Subject<sup>2</sup>:</b>	West Yorkshire Combined Authority (WYCA) funding for victims' support services 2023-2025 (general grant funding)		
<b>Decision details<sup>3</sup>:</b>	<p>The Director of Communities, Housing and Environment:</p> <p>a) Accepted receipt of grant funding of £251,216 from WYCA.</p> <p>b) Approved a grant of £251,216 (£160,608 in 2023/24 and £90,608 in 2024/25) to LWA to continue to fund 2 additional IDVAs and other staffing which supports the IDVA function in Leeds.</p> <p>c) The decision will be implemented by the Head of Commissioning (Housing and Public Health) with support from Procurement and Commercial Services (PACS).</p>		
	<p>A brief statement of the reasons for the decision</p> <p>The decision allows LWA to continue to resource and manage the IDVA support required for high-risk clients, as identified at Daily Risk Assessment Meetings (DRAM) and Multi-Agency Risk Assessment Conferences (MARAC).</p>		
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>An alternative option was to undertake a competitive exercise to award the</p>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	funding. This was rejected due to the short-term nature of the funding and the fact that LWA already provides this support.
<b>Affected wards:</b>	City-wide
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member for Resources
	Ward Councillors – n/a
	Others West Yorkshire Combined Authority Safeguarding and Domestic Violence Team
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation Alison Ferguson, Commissioning Manager; This is continuation funding for activity that is already ongoing
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	Date Added to List:-
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:		
<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup> Director of Communities, Housing and Environment – James Rogers		
	Signature	Date	
		1 September 2023	

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.